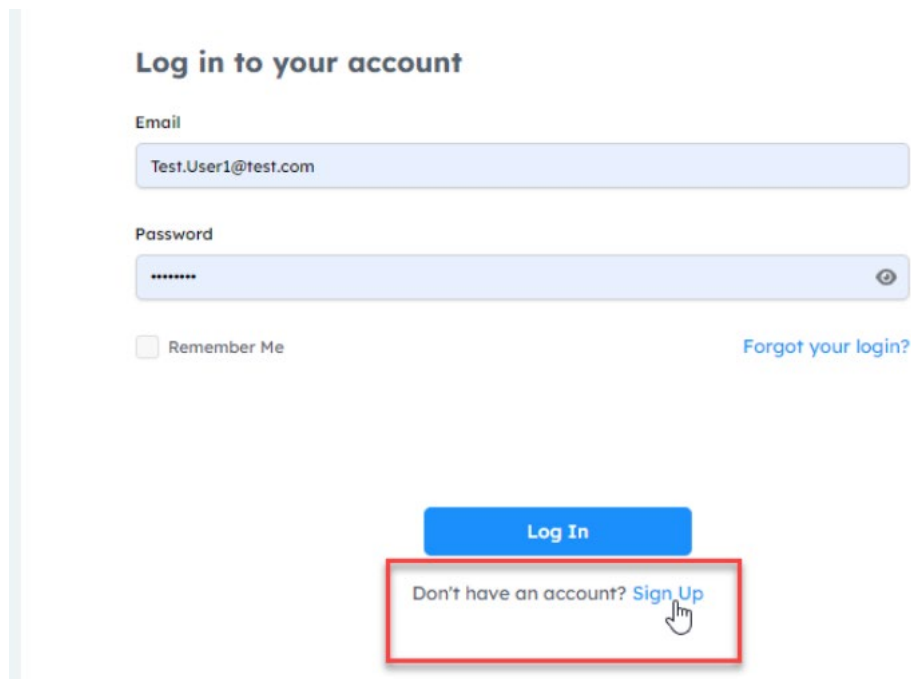


Homeowner Account Registration

If you don't have credentials for your association's portal, they'll need to register for an account. Requesting an account number and registration key is not an automated process, please allow enough time for your association to respond to your new account request.

Homeowners with a Portal Key

1. From the Owner Portal Login page, click the **Sign Up** link.



The screenshot shows a login form titled "Log in to your account". It includes an "Email" field with the text "Test.User1@test.com" and a "Password" field with masked characters "*****". Below the password field is a "Remember Me" checkbox and a "Forgot your login?" link. A blue "Log In" button is positioned above a red-bordered box containing the text "Don't have an account? Sign Up" with a hand cursor icon pointing to the "Sign Up" link.

2. Enter the following information and click the **Sign Up** button to complete:

- **Account #** and **Registration Key**: These are included in the association's Welcome Letter.
- **Email**
- **Name**
- **Phone number**
- **Password**
- **Confirm password**

Sign up for an account with Property Management Co.

Sign up for an account

Account #

Registration Key

[Don't have an account number or registration key?](#)

Email

Name

Phone number

Password

Confirm password

Sign Up

Already have an account? [Log In](#)

Homeowners without a Portal Key

1. From the Owner Portal Login page, click the **Sign Up** link.

Log in to your account

Email

Password

Remember Me

[Forgot your login?](#)

Log In

Don't have an account? [Sign Up](#)

2. Click the **Don't have an account number or registration key?** link.

Sign up for an account with Property Management Co.

Sign up for an account

Account #

XXXXXXXXXX

Registration Key

XXXXXXXXXX

[Don't have an account number or registration key?](#)

Email

CliffBaxter@gmail.com

Name

Cliff Baxter

Phone number

3. Enter the following information and click the **Request** button to complete:

- **Email**
- **Name**
- **Phone Number**
- **Property address**
- **Association Name**
- **Account # (if available)**

Request an account with Property Management Co.

Request an account

Email

Name

Phone number

Property address

Association name

Account # (if available)

[Request](#)

Already have an account? [Log In](#)